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| Title: | **Leading and managing teams** | |
| Level: | **4** | |
| Credit value | **6** | |
| 1. Understand the role of the team, team building and team effectiveness | * 1. Identify the nature and characteristics of effective teams   2. Describe a range of factors that influence team development and performance   3. Review the current performance of a team working in a school setting using a range of appropriate tools and techniques | |
| 1. Be able to propose improvements to the effectiveness of a team working in a school setting | 2.1 | Produce a report outlining proposals for improving the effectiveness of a team working in a school setting that is based on a review of its current performance |
| **Additional information about the unit** |  | |
| Unit purpose and aim(s) | To develop understanding of tools and techniques for reviewing team performance and improving the effectiveness of a team as required by a practising or potential school business manager. | |
| Unit review date |  | |
| Details of the relationship between the unit and relevant national occupational standards or professional standards or curricula (if appropriate) |  | |
| Assessment requirements or guidance specified by a sector or regulatory body (if appropriate) |  | |
| Support for the unit from a sector skills council or other appropriate body (if required) |  | |
| Location of the unit within the subject/sector classification system |  | |
| Name of the organisation submitting the unit | Institute of Leadership & Management | |
| Availability for use |  | |
| Units available from |  | |
| Unit guided learning hours |  | |